Manuscript for the Journal of Audiology and Otology
Check List

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Check points	Check
Mandatory components of a manuscript :	
Manuscript layouts. Manuscript should be prepared in following orders; 1. Original Article: title page, inner title page, abstract, introduction, materials and methods, results, discussion, conclusion, references, table, and figure legends. 2. Case Report: title page, inner title page, abstract, introduction, case report, discussion, conclusion, references, table, and figure legends. 3. Review Article: title page, inner title page, abstract, introduction, subdivisions, conclusion, references, table, and figure legends.	☐
Language. Text should be written in fluent, plain, readable American or English-style English.	☐
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Components. The title page must contain all of the followings; clear title, name and affiliation of all authors, information of the corresponding author (address, telephone number, fax number, and e-mail address), and running head.	☐
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Only title of the manuscript is listed. Any information on the authors and corresponding author is not shown on the inner title page.	☐
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Words count. Abstract should have no longer than 250 words.	☐
Key words. Up to five keywords or phrases suitable for use in an index can be given.	☐
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